

HomeCareDirect service charge

What will make up my personalised rate?

1. *The HomeCareDirect standard charge from £3.00 per hour includes:*

- ✓ HomeCareDirect taking on the legal employer responsibility of a person's chosen personal assistants (PAs)
- ✓ Full payroll service
- ✓ Employers and Public liability insurance
- ✓ A managed bank account to receive the direct payment funds. Quarterly financial returns and bank account balances to funders are provided on request
- ✓ Induction training for all PAs
- ✓ Monitoring of the minimum number of PAs required in each support package to ensure support is kept stable and safe
- ✓ On-going monitoring of when training updates are required for the PAs
- ✓ 24/7 telephone support
- ✓ Care delivery to CQC standards
- ✓ TeleCare – Automating timesheets and payroll with remote monitoring of service delivery, helping to ensure your safety
- ✓ 2 PA supervision visits per year and an annual package review
- ✓ A free – no obligation visit to discuss if the HomeCareDirect service is right for you

2. *Then add:*

- ✓ Set up cost: From £200.00 (payment options available)
- ✓ DBS check: £65.00 per PA (initial PA checks only – future DBS checks are funded by the recruitment contingency unless you chose to pay individually for these)
- ✓ 4% Statutory Insurance: To cover any statutory pay required e.g. maternity, paternity, statutory sick pay.

3. *Then we'll create a tailored package just for you which is entirely based on your individual requirements:*

- ✓ **PAs hourly pay rate** – Decided by the individual or family with HomeCareDirect's support. We try and encourage a higher than average pay rate to create stable packages. This is dependent on the funding available. We will also include national insurance, holiday pay, bank holiday pay and a pension (from 2014)
- ✓ **Training contingency** – We will create a training plan based on individual, specific needs and the tasks a PA will undertake to determine the cost of training. This will cover the initial delivery of training from HomeCareDirect to PAs, distance learning packs and subsequent update training
- ✓ **Recruitment contingency** – HomeCareDirect will place adverts, assist with short listing applicants and interviewing where desired. The contingency built in is determined by the level of assistance and input an individual requires from HomeCareDirect. HomeCareDirect will undertake safeguarding and criminal record check for all PA's. Specialist adverts may need to be funded separately, dependent on available funding. We will advise if this is the case
- ✓ **Further On-Costs (case by case basis)** – PA Mileage, Expenses and any Contingencies

Additional HomeCareDirect independent living nurse visits

In order to provide support for clients with complex needs, extra visits by a HomeCareDirect independent living nurse may be built into the individual's budget at a rate of £204 per visit (up to 8 hours).

These will be built in as follows:

<i>Support Hours per week</i>	<i>Extra Visits per Year</i>	<i>Annual Cost Shown on Budget</i>
Up to 50	0	£NIL
51 to 164	2	£408.00
165 to 299	4	£816.00
300 +	10	£2040.00

Additional visits by a HomeCareDirect Representative

Any additional HomeCareDirect visits requested by the individual, family or funding authority which isn't covered under the standard service outlined above will be chargeable at a flat rate of £204 per visit.

Sleep-In Charges

HomeCareDirect charges for sleep-in services are £13.86 per night. The way overall costs are calculated remains the same as with our standard hourly charge.

Upfront Costs

HomeCareDirect reserves the right to charge for upfront costs incurred following service requests from the individual or funder should the support not commence. This does not include the free of charge Meet & Greet visit.

Due to the nature of our services HomeCareDirect have a service minimum of 10 hours of support a week which is chargeable at all times.

Once agreed, prices are fixed until annual budget review (unless there is a significant change in support needs or ad-hoc visits are requested), offering peace of mind that there will be no unexpected costs around the corner.

